**P and C Minutes 30 May 2023 (Held at GSS in Administration Block following Appreciation Morning Tea hosted by the School)**

Present:- Danielle Butcher, Sarah Frahm, Arundhati Sinha, Sylvia Riondato

Anthony Kruck, Danae Fletcher, Leigh Scott (new staff member), Fleur Watson (late), Trudi Kemp (late)

Apologies:- Tino, Josie, Helen Cook

**Acceptance of Previous Minutes from 3/5/23 Danielle**

Follow up from Previous Minutes – Danielle to send email to Trudi regarding duplicate payment of invoice paid so Refund can be made.

1st: Sarah 2nd: Arundhati

**Secretary Report Sylvia**

Verbal. No Entertainment Membership Commissions paid since last meeting. Sylvia gave statement to Arundhati of Commission payment made in March to be filed in Financial Records.

**Treasurers Report Arundhati**

Report Lodged.

Sylvia lodged two receipts with Arundhati for Bath bombs, Notepads and

AS to reimburse SR $125 for additional Mothers Day gifts. Receipts lodged.

Shopping Lists (Mothers Day gifts purchased for the Stall, Total $125).

Also, other receipts for Mothers Day purchases given to Arundhati

(Additional socks etc) to be filed for Financial Records.

Approval for Sylvia to be reimbursed.

1st: Sarah 2nd: Danielle

Acceptance of Treasurers Report:

1st: Sarah 2nd: Anthony

**Principals Report Anthony/Fleur**

Report Lodged.

Communication:-

P and C Minutes to be emailed to Paige ([pdhit0@eq.edu.au](mailto:pdhit0@eq.edu.au) ) so they can be posted on the GSS Website and also to Jess ([jmusc47@eq.edu.au](mailto:jmusc47@eq.edu.au)) so the link can be mentioned in the Newsletter. There was feedback provided from the Group that more SMS messages to remind Parents/Carers when the Newsletter has been sent out etc. may be helpful. Also Fleur mentioned trialling (with Prep classes) a Department approved App called Seesaw.

1st: Sarah 2nd: Danielle

Financial Report lodged by Trudi.

**Fundraising and Grants Sarah**

The School has now registered for the Commonwealth Bank Donation Program. Thank you to Trudi and Danielle for organising this.

Mother’s Day Stall – Overall a huge success with lots of positive comments from students, teachers and Parents/Carers. The three price points worked well but the $5 gifts were by far the most popular. Approx profit after expenses $468. At times there were issues with older students getting aggressive when more than one class accessed the Stall making it difficult for Teachers and the Volunteers to assist with purchases and monitor gifts etc.

Father’s Day Stall – In order to guarantee a wide selection of gifts for the Father’s Day Stall it was proposed that we approve up to $500 for Sarah to purchase more gifts in addition to those that were recently rediscovered in the previously lost ‘Fathers Day Box’.

1st: Sylvia Riondato 2nd: Danielle

Father’s Day is on Sunday 3/9/23, Father’s Day Stall proposed

SR to put FB post on Parents page inviting volunteers for Fathers Day Stall

on Mon 28/8 and Tues 29/9/23 as Seniors have a camp later

in the week.

Callout for additional Volunteers to help at Father’s Day Stall

SF to prepare a post for the Parents FB Page inviting uniform and clothing donations to Office

Need for Clothing/Uniforms

There is a real need for of clothing (casual clothing, winter clothing,

underwear/socks), uniforms and shoes in all sizes for our GSS Families.

Canva

FW to confirm that GSS has Advanced Canva M’ship and to share access details with P and C

Sarah has become a self taught ‘Canva Master’ and frequently utilises this

resource (Advanced Membership) to prepare Flyers and Posts for the P

and C/ School. Fleur advised that they already have a school membership

which can be used by the P and C.

No New Memberships lodged.

**Calendar of Events Sarah**

As discussed at last meeting it will be helpful to the school and the P and C to have access to a current COE.

Trudi will email Jess to add the Father’s Day Stall dates to the COE.

Anthony kindly set up the Asbestos Training Video for all the Executives to view after the Meeting. We gave it 3 Stars. 😊

DB to apply for a subsidised Conference ticket (ideally 2 ppl to attend)

**P and C Conference** **Danielle**

2023 P and C Conference is at the Gold Coast on 11 and 12 August.

SF unable to attend. AS possibly could partly attend. DB and SR could

possibly attend full conference.

Next Meeting: - Thurs 22/6/23 Meeting Closed: 11.17am